

YEAR BOOK

1907-1908

Organized November 7, 1889

NOVEMBER ..CLUB..

ANDOVER
MASSACHUSETTS

Incorporated June 15, 1891



Contents

PRESIDENTS	5
OFFICERS	6
COMMITTEES	6
CALENDAR	7
DEPARTMENT PROGRAMS:	
ART	9
DRAMA	10
LITERATURE	11
MUSIC	12
SOCIAL SCIENCE	14
ROLL OF MEMBERS	15
IN MEMORIAM	20
CHARTER	21
BY-LAWS	22
RULES OF PROCEDURE	29

Presidents of the November Club, 1889-1908

MRS. HELEN M. COY, 1889-1890,
New Haven, Conn.

MISS EMILY A. MEANS, 1890-1891

MRS. FREDERIC PALMER, 1891-1892

MRS. WILLIAM J. TUCKER, 1892-1893,
Hanover, N. H.

MISS MARIA S. MERRILL, 1893-1894

MISS AGNES PARK, 1894-1896

MRS. HORACE H. TYER, 1896-1898

MRS. MATTHEW S. MCCURDY, 1898-1901

*MISS ALICE BUCK, 1901-1903

MRS. FREDERIC PALMER, 1903-1904

MRS. HORACE H. TYER, 1904-1905

MRS. MATTHEW S. MCCURDY, 1905-1906

MRS. PETER D. SMITH, 1906-1908

* Deceased.

Officers, 1907=1908

President,	MRS. PETER D. SMITH
First Vice-President, . .	MRS. FREDERIC PALMER
Second Vice-President . .	MISS MARY B. MILLS
Secretary,	MRS. CHARLES T. DOLE
Treasurer,	MRS. C. WALLACE SCOTT

Directors for One Year

MRS. WALTER BUCK MRS. JOHN ALDEN

Directors for Two Years

MRS. B. F. SMITH MRS. WARREN K. MOOREHEAD

Directors for Three Years

MRS. ROBERT PORTER KEEP
MISS ELIZABETH C. GOODHUE

Directors' Meetings are held at the November Club House
the last Tuesday in each month at 10 a.m.

Committees

Club House Committee

MISS ELIZABETH C. GOODHUE

Committee on Printing

MRS. JOHN LEWIS PHILLIPS
MRS. ROBERT PORTER KEEP

Committee on Interior Decoration

MRS. WALTER BUCK MISS ELEANOR J. THOMSON

Auditor

MRS. WILLIAM G. GOLDSMITH

Calendar

NOVEMBER, 1907 — MAY, 1908

[Meetings are held in the November Club House, 6 Locke Street, on alternate Mondays, beginning November fourth, 1907, at 3.30 P. M., unless otherwise stated. A fee of twenty-five cents will be charged for guests of members.]

Nov. 4 DIRECTORS' RECEPTION TO
CLUB MEMBERS

Nov. 18 ITALY IN ART AND SONG
Department of Art

Dec. 2 LECTURE
Telling the Story
Miss Edna Lyman

Dec. 16 LECTURE
Japan
Prof. Morse

Dec. 30 To be Announced

Jan. 13 SONG RECITAL
Miss Marguerite Fiske, assisted
by Mrs. Mabel Sharrock Farr,
Violinist

Jan. 27 LECTURE

My Recent Trip to the Andes
Mrs. Mabel Loomis Todd
Afternoon Tea

Feb. 10 LITERATURE

Department of Literature

Feb. 24 DRAMA

Dramatic Department

March 9 CONCERT

March 23 ANDOVER DAY

Afternoon Tea

April 6 SOCIAL SCIENCE

Department of Social Science

April 20 MUSIC

Department of Music

May 4 ANNUAL MEETING

Afternoon Tea

Department Programs

1907-1908

Art

Hour of Meeting, 3.00 p.m.

Chairman—MRS. CHARLES U. BELL

History of Architecture

NOVEMBER 11. Survey. Origin. Prehistoric Period.

NOVEMBER 25. Egyptian Architecture.
Assyrian Architecture.

DECEMBER 9. Greek Architecture.

JANUARY 6. Roman Architecture.
Byzantine Types.

JANUARY 20. Mohammedan Architecture.

FEBRUARY 3. Oriental Architecture: India,
China and Japan.

FEBRUARY 17. Romanesque Style.

MARCH 2. Gothic Style in France and England.

MARCH 16. Gothic Style in Germany, Spain
and Italy.

MARCH 30. Renaissance Style.
Modern Architecture.

APRIL 13. Architecture in the United States.

APRIL 27. American Adaptations to Modern
Conditions.

Drama

Hour of Meeting, 3.30 p.m.

Chairman—MRS. CHARLES E. ABBOTT

Plays from Shakespeare

- NOVEMBER 11. Romeo and Juliet.
Act I and Act II, to Scene 4.
- NOVEMBER 25. Romeo and Juliet.
Act II—Scenes 4, 5, 6, and Act III.
- DECEMBER 9. Romeo and Juliet.
Acts IV and V.
- JANUARY 6. A Winter's Tale.
Act I to Act IV.
- JANUARY 20. A Winter's Tale.
Act IV, to end.
- FEBRUARY 3. Rehearsal of Play.
- FEBRUARY 17. Rehearsal of Play.
- MARCH 2. Richard III. Acts I and II.
- MARCH 16. Richard III.
Acts III and IV, to Scene 2
- MARCH 30. Richard III.
Act IV, Scenes 2, 3, 4, and Act V.
- APRIL 13. As You Like It.
Acts I, II, III, to Scene 3.
- APRIL 27. As You Like It.
Act III, Scene 3, to end.

Literature

Hour of Meeting, 3.30 p.m.

Chairman—MRS. JAMES C. SAWYER

The Lake Poets and Their Friends

OCTOBER 30. Wordsworth. Life and extracts from "The Prelude".

NOVEMBER 13. Wordsworth. Theory of Poetry and Illustrations.

NOVEMBER 27. Wordsworth. Sonnets.

DECEMBER 11. Wordsworth. "Intimations of Immortality," and other familiar poems.

JANUARY 8. Coleridge. Life and Letters.

JANUARY 22. Coleridge. Poems.

FEBRUARY 5. Coleridge. "Table Talk," and "The Friend".

FEBRUARY 19. Southey. Life and poems.

MARCH 4. Southey. "Life of Nelson," and "The Doctor".

MARCH 18. Lamb. Life and Letters.

APRIL 1. Lamb. "Essays of Elia."

APRIL 15. DeQuincey. "Autobiography," and "Confessions of an Opium Eater."

APRIL 29. DeQuincey. "The Spanish Men," and "Literary Reminiscences".

Music

Hour of Meeting, 3.00 p.m.

Leader—MISS ELLEN C. SNOW

Works of Mendelssohn

NOVEMBER 11.

Overture to Camacho. Op. 10.
Capriccio for Piano. Op. 5.
Songs. Op. 8.
Symphony, No. 1. Op. 11.

NOVEMBER 25.

Capriccio Brillante. Op. 22.
First Piano Concerto. Op. 25.
Songs. Op. 19.
Fantasie for Piano. Op. 16.
Rondo Capriccioso. Op. 14.

DECEMBER 9.

The Hebrides Overture. Op. 26.
Fantasie for Piano. Op. 28.
Songs. Op. 34.
Caprices for Piano. Op. 33.

JANUARY 6.

Prelude and Fugue. Op. 35.
St. Paul. Oratorio. Op. 36.
Poet Songs. Op. 41.
Songs Without Words. Op. 30.

JANUARY 20.

Quartets for Strings. Op. 44.
Songs Without Words. Op. 53.
Songs. Op. 47.

FEBRUARY 3.

Variations Serieuses. Op. 54.
Songs. Op. 57.
Concerto for Violin. Op. 64.
Songs. Op. 59.
Third Symphony (Scotch). Op. 56.

FEBRUARY 17.

Incidental music to
A Midsummer Night's Dream. Op. 61.

MARCH 2.

Sonatas for Organ. Op. 65.
Selected Songs.
Lobgesang. Op. 52.
Priests' March from Athalie. Op. 74.

MARCH 16.

Elijah. Oratorio. Op. 70.
Athalie. Op. 74.
Andante and Variations. Op. 83a.

MARCH 30.

Fourth Symphony. Op. 90.
Songs. Op. 99.
Overture to Ruy Blas. Op. 95.
Songs. Op. 112.
Fifth Symphony. Op. 107.

Social Science

Hour of Meeting, 3.30 p.m.

Leader—MISS ALICE JAQUITH

Subject—Our State Constitutions

NOVEMBER 11. General Tendencies in State Constitutions.

NOVEMBER 25. The Making of Constitutions.

DECEMBER 9. Amendment, Revision, and Bills of Rights. Suffrage and Elections.

JANUARY 6. The Executive Department. The Judicial Department.

JANUARY 20. Organization of the Legislative Department and its Procedure. Limitations on the Legislature.

FEBRUARY 3. Constitutional Regulation of Important Interests—Local Bodies Politic. Corporations. Taxation and Finance.

FEBRUARY 17. Constitutional Regulation of Important Interests—Education. Labor. Miscellaneous.

MARCH 2. Religious Provisions of the State Constitutions.

MARCH 16. Popular Representation in State Legislatures.

APRIL 13. Constitutions of the New England States.

APRIL 27.

Roll of Members

REGULAR MEMBERS

- Abbott, Anna B. (Miss)
- Abbot, Margaret (Mrs. Ezra Lincoln)
- Abbott, Frances W. (Mrs. Charles E.)
- Abbot, Mary A. (Miss)
- Alden, Rosa R. (Mrs. John)
- Allen, Emma H. (Mrs. Bernard M.)
- Baldwin, Martha A. (Mrs. Eben)
- Barnard, Mabel P. (Mrs. H. W.)
- Bartlett, Ellen M. (Mrs. Nathaniel J.)
- Bell, Elizabeth P. (Mrs. C. U.)
- Bell, Mary W. (Miss)
- Blunt, Lucy J. (Mrs. Samuel W.)
- Brewster, Ada T. (Mrs. J. L.)
- Brewster, Alice Rollins (Mrs. Edwin T.)
- Brooks, Alice S. (Mrs. Edward)
- Buck, Mary W. (Mrs. Walter)
- Butterfield, Bell Joy (Miss)
- Carlton, Blanche W. (Mrs. Frank T.)
- Carpenter, Feronia R. (Mrs. C. C.)
- Carpenter, Jane B. (Miss)
- Carter, Harriet W. (Miss)
- Carter, Mabel M. (Miss)
- Carter, Sarah N. (Mrs. Charles L.)
- Chapin, Isabel (Miss)
- Chase, Anna E. (Miss)
- Clarke, Mary L. C. (Mrs. Charles E. F.)
- Cole, Minnie P. (Mrs. John N.)
- Dole, Susan G. (Mrs. Charles T.)
- Dove, Susan C. (Mrs. George W. W.)
- Dove, Alice (Mrs. Percival)
- Dwight, Mary W. (Miss)
- Ellis, Ellen G. (Miss)
- Flint, Frances A. (Mrs. John H.)
- Flint, Nellie F. (Miss)
- Foster, Caroline H. (Mrs. Moses)

- Fuller, Josephine B. (Mrs. James-Robert)
- Gardner, Sarah M. H. (Mrs. Sarah M. H.)
- Gates, Henrietta M. (Mrs. Owen H.)
- Gay, Rosamond A. (Mrs. Charles W.)
- Gay, Florence Webster (Miss)
- Gilbert, Emma S. (Mrs. Charles H.)
- Goldsmith, Joanna B. (Mrs. William G.)
- Goldsmith, Bessie Punchard (Miss)
- Goodhue, Elizabeth C. (Mrs. Francis A.)
- Goodhue, Elizabeth C. (Miss)
- Gould, Cornelia A. (Mrs. Charles B.)
- Gray, Margaret E. (Miss)
- Graves, Lurana H. (Mrs. William B.)
- Gutterson, Elizabeth A. (Mrs. M. E.)
- Hall, Delight T. (Mrs. Alfred H.)
- Hayes, Marjorie T. (Mrs. Bartlett H.)
- Hincks, Elizabeth T. (Mrs. Edward Y.)
- Hincks, Anne P. (Miss)
- Hoar, Elizabeth (Miss)
- Jackson, Mary S. (Mrs. William T.)
- Jackson, Susanna E. (Miss)
- Jaquith, Alice (Miss)
- Jenkins, Rebecca F. (Mrs. William S.)
- Jenkins, Kate P. (Miss)
- Johnson, Mary Beach (Mrs. Francis Howe)
- Jones, Susie K. (Miss)
- Keep, Rose Anne Day (Mrs. Robert Porter)
- Kelsey, Katherine R. (Miss)
- Kimball, Carrie P. (Mrs. J. Tyler)
- Locke, Anna Louise (Miss)
- Manning, Elizabeth W. (Mrs. Albert S.)
- McCurdy, Ida M. (Mrs. Matthew S.)
- Means, Emily A. (Miss)
- Merrill, Lucia G. (Miss)
- Mills, Rebecca B. (Mrs. Charles L.)
- Mills, Mary B. (Miss)
- Moorehead, Evelyn L. (Mrs. Warren K.)
- Newton, Ella H. (Mrs. Frederick E.)
- Otis, Margaret N. (Mrs. Margaret N.)
- Palmer, Mary T. (Mrs. Frederic)
- Park, Agnes (Miss)
- Peabody, Ellen E. (Miss)

- Phillips, Bertha M. (Mrs. John Lewis)
- Pratt, Elizabeth P. (Mrs. T. F.)
- Richards, Susan B. (Mrs. John)
- Richards, Emily (Miss)
- Ripley, Mary E. (Mrs. George)
- Ripley, Mabel B. (Mrs. Philip F.)
- Robinson, Julia U. (Mrs. H. S.)
- Robinson, Mattie F. (Miss)
- Ryder, Ada T. (Mrs. William H.)
- Sawyer, Mary Pepperell (Mrs. James C.)
- Scott, Lillian J. (Mrs. C. Wallace)
- Shipman, Mary A. (Mrs. Frank R.)
- Smart, Annie (Miss)
- Smith, Abbie J. (Mrs. Peter D.)
- Smith, Elizabeth P. (Mrs. James B.)
- Smith, Ella S. (Mrs. B. F.)
- Smith, Esther Ward (Miss)
- Smith, Fannie S. (Mrs. Joseph W.)
- Snow, Ellen C. (Miss)
- Stackpole, Agnes Smith (Mrs. Markham W.)
- Stearns, Kate Deane (Mrs. Alfred E.)
- Stork, Maria A. (Mrs. Charles A.)
- Swift, Charlotte H. (Miss)
- Swift, Kate A. (Miss)
- Swift, Martha E. (Miss)
- Taylor, Antoinette H. (Mrs. John Phelps)
- Thomson, Abby L. (Mrs. T. Dennie)
- Thomson, Eleanor J. (Miss)
- Tilton, Mary Bessie (Miss)
- Trow, Amy F. (Mrs. W. A.)
- Twichell, Julia E. (Miss)
- Tyer, Catherine S. (Mrs. Horace H.)
- Tyer, Edith (Miss)
- Waterbury, Eliza M. (Miss)
- Williams, Jennie Bemis (Mrs. E. H., jr.)
- Whittemore, Grace M. (Mrs. Frederick W.)
- Wildes, Mary T. (Mrs. Mary T.)
- Wilson, Florence N. (Mrs. Frederick A.)

ASSOCIATE MEMBERS

- Babbitt, Mary F. (Mrs. James), '05
- Boynton, Clara R. (Miss), '07
- Brown, Edna A. (Miss), '06
- Chickering, Rebekah M. (Miss), '06
- Curtis, Annie M. (Mrs. Charles L.), '05
- Dern, Mary E. H. (Miss), '06
- Hosmer, Phoebe L. (Miss), '05
- Howey, Martha W. (Miss), '05
- Ingram, Constance Albee (Mrs. R. O.), '07
- Jealous, Dora W. (Mrs. Vaughan), '06
- Leonard, M. Estelle (Mrs. A. W.), '07
- Lillard, Ethel Hazen (Mrs. W. H.), '07
- Lynde, Frances W. (Mrs. Lester E.), '07
- Palmer, Adrianna Louise (Mrs. C. F.), '05
- Titcomb, Miriam (Miss), '07

HONORARY MEMBERS

- Ahern, Evelyn P. Reed (Mrs. John M.)
- Baldwin, Jennie Skinner (Mrs. W. A.)
- Baldwin, Mary D. (Mrs. Frank O.)
- Belknap, Carrie L. (Mrs. L. A.)
- Blake, Susan M. (Miss)
- Blair, Henrietta M. (Mrs. John J.)
- Bosher, Mabelle E. (Miss)
- Bradley, Sarah A. W. Phillips (Mrs. E. E.)
- Brown, Alice (Miss)
- Canfield, Florence (Mrs. Horace H.)
- Chadbourne, E. M. (Miss)
- Charnley, Amy M. (Mrs. William C.)
- Coy, Helen M. (Mrs. Edward C.)
- Craighead, Frances (Mrs. Horace H.)
- Dick, Helen Chamberlain (Mrs. A. E.)
- Drinkwater, Julia E. (Mrs. Arthur F.)
- Durand, Sara (Mrs. Walter Y.)
- Gile, Josephine Richards (Mrs. Moses C.)
- Gould, Lydia W. (Mrs. George)
- Greeley, Jane L. (Miss)
- Handy, Elizabeth L. (Miss)
- Harris, Jane A. (Mrs. George)
- Howard, Sue E. (Mrs. H. S.)


Ingalls, Edith E. (Miss)
Johnson, Alice W. (Mrs. George E.)
Laurie, Harriet W. (Mrs. W. S.)
Leslie, Maud M. Cole (Mrs. William)
Libbey, Anna N. (Mrs. Anna N.)
Long, Frances Bancroft (Mrs. William J.)
Marland, Salome J. (Mrs. William)
Mason, Dora L. (Miss)
Merrill, Adelaide B. (Mrs. Selah)
Merrill, Maria S. (Miss)
Moore, Mary H. (Mrs. George F.)
Moore, Lorena L. (Mrs. Clifford H.)
Morrison, Marion Locke (Mrs. Henry C.)
Morton, Lorian C. (Miss)
Newton, Clara P. (Mrs. Walter R.)
Paine, Katharine A. (Mrs. Edward S.)
Parke, Anna N. Libbey (Mrs. Leuraine L.)
Pettee, Rose L. (Mrs. George D.)
Phelps, Mary J. (Mrs. Austin)
Poor, Sarah H. (Mrs. George H.)
Pease, Abby Frances (Mrs. Theodore C.)
Perley, Mary G. (Miss)
Reed, Emily P. (Mrs. Edwin)
Smith, Susanna W. (Miss)
Spaulding, Emma C. (Mrs. Jonas)
Tarbox, Cornelia W. (Mrs. Cornelia W.)
Terrill, Annie E. P. (Mrs. William H.)
Tobey, Mary A. (Mrs. Mary A.)
Tucker, Charlotte C. (Mrs. William J.)
Wadhams, Caroline H. (Mrs. A. V.)
Wadhams, Caroline Reed (Mrs. William H.)
Watson, Laura S. (Miss)

Draper, Irene R. (Mrs. Warren F.)
French, Alice (Miss)
Hersey, Heloise E. (Miss)
Howe, Julia Ward (Mrs. S. G.)
Osgood, Etta H. (Mrs. E. S.)
Pierce, Ethel Davis (Mrs. H. Winthrop)



In Memoriam

Mrs. Mary A. Johnson, 1893
Mrs. Mary Shearer Van Vleck, 1893
Mrs. Almena J. Swift, 1895
Miss Mary A. Higgins, 1895
Mrs. Sarah L. Shirrell, 1895
Miss Alice Rogers, 1897
Mrs. Frances K. Bancroft, 1898
Miss Philena McKeen, 1898
Mrs. Lucia C. Boynton, 1899
Mrs. Annie Sawyer Downs, 1901
Mrs. Elizabeth B. D. Smyth, 1904
Miss Mary Kate Roberts, 1904
Mrs. Florence A. Merrill, 1905
Mrs. Minnie C. Cole, 1905
Mrs. Charlotte R. Pride, 1905
Mrs. Sarah F. Abbott, 1905
Mrs. Anna Clement Berry, 1905
Mrs. Augusta T. Comstock, 1905
Mrs. Lucretia T. Blanchard, 1906
Mrs. Lucia W. G. Merrill, 1906
Miss Alice Buck, 1907
Mrs. Emma F. Johnson, 1907
Mrs. Georgianna Forbes, 1907



Charter

COMMONWEALTH OF MASSACHUSETTS.

BE IT KNOWN that whereas Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen and Mary A. Johnson have associated themselves with the intention of forming a corporation under the name of the November Club, for the purpose of literary, social and educational purposes, and establishing and maintaining a place for a reading room, library and social meetings, and have complied with the provisions of the Statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, and Directors of said corporation, duly approved by the Commissioner of Corporations, and recorded in this office.

NOW, THEREFORE, I, William M. Olin, Secretary of this Commonwealth of Massachusetts, do hereby certify, that said Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson, their associates and successors, are legally organized and established as and are hereby made an existing corporation under the name of the November Club, with the powers, rights, privileges, and subject to the limitations, duties and restrictions which by law appertain thereto.



Witness my official signature hereunto subscribed, and the seal of the Commonwealth of Massachusetts hereunto affixed this fifteenth day of June, in the year of our Lord one thousand eight hundred and ninety-one.

WILLIAM M. OLIN,
Secretary of the Commonwealth.

By-Laws

ARTICLE I.—MEMBERSHIP.

The membership shall include the following classes: Regular, Honorary, Associate, and Substitute Members.

REGULAR MEMBERS.

The regular membership shall be limited to one hundred and fifteen.

Each member of more than a year's standing may present to the Board of Directors the names of four candidates for membership. The names thus presented shall constitute a waiting-list for that year only. Members shall be chosen from this list. The voting shall be by ballot, and the votes of seven members of the Board of Directors shall be necessary for an election.

Regular members shall sign the By-Laws, and shall pay an entrance fee of three dollars, and an annual fee of five dollars, which shall be due at the first meeting in November.

They shall elect officers of the Club, and act upon all questions that shall come before them.

Membership shall be forfeited by non-payment of the annual fee within one month after it is due.

HONORARY MEMBERS.

Honorary membership shall include:—

First, all regular members of the Club who have permanently removed from Andover.

Second, any distinguished person elected by the Club.

ASSOCIATE MEMBERS.

Any lady temporarily residing in Andover, whose name has been proposed in writing by three regular members, may be elected by the Board of Directors as an associate member for a term of three years.

The voting shall be by ballot, and the candidate shall receive at least seven votes.

The annual fee shall be the same as that of a regular member.

An associate member shall not participate in the business of the Club, nor be re-elected, nor retain membership after removal from Andover.

The number of associate members shall not exceed fifteen.

SUBSTITUTE MEMBERS.

A regular member intending to be absent from Andover at least three months shall

notify the Secretary to that effect, and may appoint a substitute member for that club year, subject to the approval of the Board of Directors. No member shall appoint a substitute for more than one year. After that time the power of appointment shall pass to the Directors.

Substitute members shall not take part in any business of the Club.

ARTICLE II.—OFFICERS.

The officers of the Club shall be a President, two Vice-Presidents, a Secretary, a Treasurer, and six Directors, who shall together constitute a Board of Directors.

Officers shall be elected by ballot at the annual meeting; the President, Vice-President, Secretary and Treasurer for one year, and two Directors for three years.

No Director shall be eligible for reelection until one year after the expiration of her term of service. All vacancies in the Board of Directors shall be filled by the Club at a regular meeting, notice of the election having been given at the preceding meeting.

DUTIES OF OFFICERS.

The President shall preside at all meetings of the Club and of the Board of Di-

rectors, and shall perform all the duties usually belonging to her office.

In the absence of the President, her duties shall devolve upon the first Vice-President; or, in her absence, upon the second Vice-President. In the absence of all these officers the Club may elect a President *pro tempore*.

The Secretary shall keep a full record of all meetings of the Club; and at each meeting the records of the previous meeting shall be read for correction and approval. She shall also have charge of the correspondence of the Club.

The Treasurer shall collect and have charge of all dues, fees, and other moneys of the Club; and shall spend or invest the same as may be directed by the Board of Directors. Bills shall be approved by the President before payment.

A correct account of receipts, expenditures, and investments shall be kept, and near the close of the year the same shall be audited by someone appointed by the Board of Directors, but not from its own members. The accounts shall be closed annually, and a report thereof submitted

by the Treasurer to the Board of Directors at its last meeting for the year.

This report shall be read to the Club at the annual meeting.

The Board of Directors shall have charge of all affairs and manage all business of the Club, concerning which no other provision is made in the By-Laws. The Board of Directors shall appoint one of its number as a Clerk, who shall keep its records and attend to such correspondence as it may direct. The Board shall submit, at the annual meeting, a report of the work of the Club for the year then closing.

ARTICLE III.—QUORUM.

Twenty regular members of the Club shall constitute a quorum for the transaction of business.

ARTICLE IV.—MEETINGS.

The annual meeting shall be held upon the first Monday in May.

Regular meetings of the Club shall begin at a date and hour determined by the Board of Directors. From the first meeting in November until the first Monday in May, these shall be held fortnightly upon

the same day of the week as the first meeting.

Special meetings of the Club may be called by the President, through the Secretary, at the request of six Directors.

Special meetings of the Board of Directors shall be called by the President, through the Secretary, at the request of two Directors.

The Board of Directors shall arrange its own calendar, but shall adjourn all meetings, except the last for the year, to a fixed date.

ARTICLE V.—MANUAL.

The business of this Club and of its Board of Directors shall be conducted according to the rules of procedure given in "The Woman's Manual of Parliamentary Law", by Harriette R. Shattuck, when not otherwise provided for in the By-Laws.

ARTICLE VI.—GUESTS.

At the regular meeting of the Club, when the entertainment is given by its own members, no guests, except persons from out of town, shall be invited. An exception to this rule may be made in favor of the leader of the department which entertains on that day, who shall be author-

ized to give special invitations at her discretion.

When any one who is not a member of the Club takes part in the entertainment, each member may bring a guest.

ARTICLE VII.—AMENDMENTS.

At any regular meeting the By-Laws may be amended by a vote of two-thirds of the members present and voting, providing the amendment proposed has been presented in writing at a regular meeting of the Club at least two weeks previous.

ARTICLE VIII.—SUSPENSIONS.

By a unanimous vote, any By-Law, except Article VIII, may be suspended at any meeting for that day only.

This By-Law cannot be suspended.

Rules of Procedure

FOR NOMINATING AND ELECTING OFFICERS OF THE NOVEMBER CLUB

At the first meeting in April the President shall appoint a committee of three (3), (no member of which shall be an officer of the Club), to prepare a ticket of officers to be elected at the annual meeting.

This committee shall send to each member of the Club a blank form naming the offices to be filled, and requesting the return of the blank within one week, with the choice of each officer required. These returns shall be regarded as the voice of the Club, suggestive to the committee, but not limiting their choice.

After these returns have been received, the nominating committee shall prepare a ticket, placing upon it the name of one candidate for each office, having first obtained the consent of each candidate. The tickets shall be distributed and voted upon at the annual meeting. Should no person receive a majority of votes for any office,

there shall be another ballot for such office.

Members shall vote by placing a cross before the name of the candidate for each office, and the voting shall be continued until all the offices are filled, unless otherwise ordered by the Club.

The above Report, as amended, was adopted February 24, 1902, as the Rule for the nomination of officers.

